SUGGESTIONS TO PARENTS

Make sure that your ward strictly adheres to the university regulations of Discipline including dress code. Severe disciplinary action will be taken against students for non observance of university rules.

Tuition Fee shall be paid on the day of reopening. Late Fee will be accepted with a fine of Rs.100/- per day for the first 15 days, after which the students name will be struck off from the rolls.

Once a student's name is struck off from the rolls, re-enrollment can be secured only after getting approval from institute authorities

ιy change in address / contact number should be intimated immediately to the Principal's Office in writing

Students' Cars will not be allowed inside the Campus

Use of mobile phones on the University premises is not permitted.

Any misbehavior by the student such as ragging, that amounts to indiscipline will invite strict disciplinary action by the institute authorities and penal action by the Police.

Parents are expected to keep themselves continuously informed of the regularity in attendance of their wards, and also their performance in Class Tests and end semester examinations. For this purpose, parents are encouraged to visit the Counsellor/HoD/AMC Chairman concerned as frequently as possible.

..stitute keeps parents informed if their wards have severe shortage of attendance. Parents should acknowledge these letters and immediately take corrective action against their wards. No requests for mercy will be entertained if the student is detained due to shortage of attendance at the end of the semester.

In case of absence of any student due to genuine medical reasons, such absence should be informed immediately to HoD/Principal concerned and supporting documents including genuine medical certificate should be submitted immediately.

Parents are advised to visit the university website www.gitam.edu for information of the university activities including results, payment of fee etc.

Parents shall advise their sons not to venture into the sea.